



STATE OF HAWAII
Public Utilities Commission
465 South King St., Room 103
HONOLULU, HAWAII 96813
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E-MAIL: Hawaii.PUC@hawaii.gov
WEBSITE: <http://puc.hawaii.gov>

INSTRUCTIONS AND GENERAL INFORMATION

APPLICATION FOR CERTIFICATE OF AUTHORITY (“COA”) TO PROVIDE TELECOMMUNICATIONS SERVICES WITHIN THE STATE OF HAWAII AS A FACILITIES-BASED CARRIER AND/OR RESELLER

1. APPLICATION FORM (Hawaii Administrative Rules (“HAR”) §§ 6-80-17 and 6-80-18, as amended by Order No. 21324, filed on August 27, 2004, in Docket No. 03-0186):

If additional space is required to fully respond to any requirement listed in the application, that response should be attached as an Exhibit.

2. FILING FEE (HAR § 16-601-24):

A filing fee of \$30.00 shall be paid at the time of filing the application for a COA with the Public Utilities Commission. Filing fees paid by check should be made payable to the Public Utilities Commission. If you are e-filing your application, please pay by e-payment.

3. NUMBER OF COPIES REQUIRED (HAR § 16-601-18):

- a. File original and one (1) copy with:

Hawaii Public Utilities Commission (not applicable to e-filing)
465 South King Street, Room 103
Honolulu, HI 96813

- b. Serve two (2) copies to:

Division of Consumer Advocacy
Department of Commerce and Consumer Affairs
P.O. Box 541
Honolulu, HI 96809

4. RULES:

Specific filing instructions for applications for a COA are contained in the following Hawaii Administrative Rules and are available at a nominal cost:

HAR Chapter 16-601 Rules of Practice and Procedure Before the Public Utilities Commission

HAR Chapter 6-80 Competition in Telecommunications Services

Or online at: <http://puc.hawaii.gov>

5. Fill in the date and sign the completed application.

Complete and sign the **Verification** in the presence of a notary public and sign the **Certificate of Service**. If you are e-filing your application, the use of your login and password in the electronic filing of your document constitutes your signature for all purposes, and shall have the same force and effect as if you affixed your signature on a paper copy of the document being filed and are attesting that the statements contained therein, under penalty of law, are true and correct.

6. Pursuant to Hawaii Revised Statutes (“HRS”) § 269-30, all telecommunications carriers providing facilities-based and/or resold intrastate telecommunications services within the State of Hawaii must pay a public utility fee to the Public Utilities Commission, which is payable on July 31st and December 31st of each year.

7. All telecommunications carriers, except payphone providers, are subject to Telecommunications Relay Service surcharge requirements, pursuant to HRS § 269-16.6 and all applicable Public Utilities Commission orders.

8. In the event that there is a conflict between this form and the provisions of the applicable Hawaii Revised Statutes or Hawaii Administrative Rules, the applicable statutes or rules prevail.

NOTE: USE OF THIS FORM DOES NOT NECESSARILY ENSURE COMPLIANCE WITH ALL APPLICABLE LAWS, RULES, AND REGULATIONS. IT IS THE APPLICANT’S RESPONSIBILITY TO CONFORM WITH ALL APPLICABLE LAWS, RULES, AND REGULATIONS.

NOTE: DO NOT DUPLICATE OR FILE THESE INSTRUCTIONS AND GENERAL INFORMATION SHEET.