BEFORE THE PUBLIC UTILITIES COMMISSION

OF THE STATE OF HAWAII

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----- In the Matter of -----)

PUBLIC UTILITIES COMMISSION

(Non-Docketed)

Letter Request from the Consumer) Advocate for Commission Suspension of) Authority of Regulated Companies to) Terminate or Disconnect Services Due) to Non-Payment and/or Assess) Unreasonable Charges or Fees During) the COVID-19 Pandemic.

PROTECTIVE ORDER NO. 37141

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PUBLIC UTILITIES COMMISSION

Letter Request from the Consumer) Advocate for Commission Suspension of) Authority of Regulated Companies to) Terminate or Disconnect Services Due) to Non-Payment and/or Assess) Unreasonable Charges or Fees During) the COVID-19 Pandemic. (Non-Docketed) Protective Order No. 37141

PROTECTIVE ORDER

The Public Utilities Commission ("Commission"), on its own motion, issues this Protective Order to govern the classification, acquisition, and use of trade secrets, and other confidential information produced in this non-docketed matter and filed pursuant to the Commission's Non-Docketed Order No. 37125, "Addressing the Consumer Advocate's Request for Suspension of Termination or Disconnection of Regulated Utility Services Due to Non-Payment and/or Assessment of Other Charges During the COVID-19 Pandemic," filed on May 4, 2020 ("Order No. 37125"). I.

BACKGROUND

By letter request dated April 23, 2020, the DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS, DIVISION OF CONSUMER ADVOCACY ("Consumer Advocate") requested that the Commission temporarily suspend the authority of Commission-regulated electric, gas, telecommunications, water, and wastewater public utilities ("Utilities," or "Utility," individually), to terminate or disconnect service due to non-payment by customers, and to temporarily suspend the authority of these Commission-regulated utilities to assess any charges or fees that might be unreasonably assessed, for the duration of the ongoing COVID-19 pandemic.¹

On May 4, 2020, the Commission issued Order No. 37125, addressing the Consumer Advocate's Letter Request and providing specific guidance to the Utilities during the pendency of the Governor's Emergency Proclamation² and until otherwise ordered by

¹Consumer Advocate Letter re: "Commission Investigation to Address COVID-19 Impacts on Consumers and Regulated Companies," filed on April 23, 2020 ("Consumer Advocate's Letter Request").

²As of the date of the issuance of Order No. 37125, on May 4, 2020, and as noted at n.2, Governor David Y. Ige ("Governor Ige"), had issued his Sixth Emergency Proclamation on April 25, 2020, which amended and restated all prior proclamations and executive Orders related to the COVID-19 emergency. On May 5, 2020, Governor Ige issued his Seventh Supplementary Proclamation, which amends and restates all prior proclamations and executive orders related to the COVID-19 emergency and the State's ongoing response to the COVID-19 emergency situation,

the Commission. Order No. 37125 provides, in pertinent part to the instant Protective Order, that:

The Commission authorizes each of these 2. Utilities to establish regulatory assets to record resulting from the suspension of costs disconnections. In future proceedings, to the extent any of these utilities request recovery of these costs, the Commission will consider whether each Utility's request for recovery of these regulatory assets is reasonable and necessary. The Commission will also consider in a future proceeding other issues, such as the appropriate period of recovery for the approved amount of regulatory assets, any amount of carrying costs any savings directly thereon, attributable to suspension of disconnects, and other related matters.

* * *

5. The Commission instructs any Utility that books regulatory assets consistent with the authorization provided in this Order to file a short (1-2) page report by May 20, 2020, regarding the Utility's financial condition.[]

6. Until otherwise ordered by the Commission, the Commission instructs any Utility that books regulatory assets consistent with the authorization provided in this Order, to also file a quarterly report, beginning on July 30, 2020, detailing the amounts of the costs incurred and any savings

and continues the disaster emergency relief period through May 31, 2020, unless terminated or extended by a separate See "Seventh Supplementary Proclamation Related to proclamation. the COVID-19 Emergency," available at: https://governor.hawaii.gov/wp-content/uploads/2020/05/2005024-ATG Seventh-Supplementary-Proclamation-for-COVID-19distribution-signed-1.pdf. The Governor's first Emergency Proclamation for COVID-19 was issued on March 5, 2020, available at: https://governor.hawaii.gov/wp- content/uploads/2020/03/2003 020-GOV-Emergency-Proclamation COVID-19.pdf.

realized, which have been booked to the regulatory assets. . . $^{\rm 3}$

* * *

In Ordering Paragraph No. 5 at n.9, the Commission notes its intention to issue a non-docket Protective Order to govern the Utilities' filing of any confidential financial or business information included in a Utility's Financial Condition Report and a Utility's Quarterly Report filed pursuant to Order No. 37125, provided that:

> . . . consistent with [Uniform Information Practices Act], all information for which a Utility claims confidentiality is supported by a description that: (1) identifies in reasonable detail the information's source, character, and location; (2) states clearly the basis for the claim of confidentiality; and (3) describes, with particularity, the cognizable harm to the filing party from any misuse or unpermitted public disclosure of the information, which the Commission will review.⁴

⁴Order No. 37125, at 6 n.9. <u>See</u> also, Commission Order No. 34521, "Addressing Hawaiian Electric Company, Inc.'s Motion for Clarification and/or Partial Reconsideration of Order No. 34367; Instructing Hawaiian Electric Company, Inc. to Supplement Its February 22, 2017, Confidential Filings; and Proposing Modifications to Order No. 34367," filed on May 2, 2017 in Docket No. 2016-0328 ("Order No. 34521"), at 4 (footnote omitted). Order No. 34521 relates to, among other things, the timing and requirements for designating confidential

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³Order No. 37125, at 5-6 (footnotes omitted). <u>See</u> Ordering Paragraph No. 5 for the filing requirements of the Utility's financial condition report due by May 20, 2020 ("Financial Condition Report"), and Ordering Paragraph No. 6 for the filing requirements for the Utility's quarterly reports due beginning on July 30, 2020 ("Quarterly Report").

The Commission recognizes that the public disclosure of certain confidential financial or business information contained in a Utility's Financial Condition Report and/or a Utility's Quarterly Report, as well as other materials filed with the Commission, could be disadvantageous to the subject Utility by disclosing to the Utility's respective competitors, information regarding the Utility's operations.

Thus, the Commission issues this Protective Order, as set forth below, to govern the classification, acquisition, and use of trade secrets, and other confidential information produced in each Utility's respective non-docketed Financial Condition Report and Quarterly Report and other reports and materials filed pursuant to Order No. 37125.

The Commission restates and instructs that for <u>each</u> redaction, the Utility must demonstrate that its confidential filings may be withheld from disclosure under the Uniform Information Practices Act ("UIPA"), and <u>individually</u> comply with Paragraph No. 5, below, and "(1) identify, in reasonable detail, the information's source, character, and location; (2) state clearly the basis for the claim of confidentiality;

information under a protective order issued by the Commission in a docket.

and (3) describe, with particularity, the cognizable harm to [it], from any misuse or unpermitted disclosure of the information."⁵

II.

TERMS

Α.

General Provisions

1. This Protective Order governs the classification, acquisition, and use of trade secrets, and other confidential information which may be produced by the Utility in this non-docketed matter. The Utility and the Consumer Advocate shall follow these procedures as applicable.

2. The Utility and the Consumer Advocate shall be subject to this Protective Order and shall be entitled to all confidential information under the provisions of said Order to the extent allowed by the commission.

Β.

Application Of The Uniform Information Practices Act

3. To the extent that any of the documents covered by this Protective Order consist of "government records," as defined

⁵See Order No. 34521 at 4 (footnote omitted).

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in Hawaii Revised Statutes ("HRS") § 92F-3, the provisions of HRS Chapter 92F, the Uniform Information Practices Act ("UIPA"), shall apply to the disclosure of information contained in such documents. In the event that any provision of this Protective Order conflicts with any provision of the UIPA, the UIPA shall control.

С.

Designation Of Confidential Information

4. Any information that the Utility believes, in good faith, is confidential, including, but not limited to, trade secrets, research, development information, commercial information, customer usage, financial information, vendor information, bid information, cost support studies, service forecasts, or other information, may be designated as "confidential information" pursuant to the terms of this Protective Order. Such confidential information shall be protected against disclosure to a non-qualified person pursuant to the terms of this Protective Order, unless such information is declassified or permission to disclose the information to such non-qualified person is granted by the Utility, as provided in paragraph 15 below.

5. If the Utility seeks to designate information, whether written, oral, electronic, or in some other form, as confidential information, it shall notify the Commission and the Consumer Advocate that the information includes confidential information. The Utility must: (1) identify, in reasonable detail, the information's source, character, and location; (2) state clearly the basis for the claim of confidentiality; and (3) describe, with particularity, the cognizable harm to the Utility from any misuse or unpermitted disclosure of the information.

6. If the Utility designates information as confidential information, it shall provide the confidential information in accordance with the procedures described in paragraphs 13 through 15, as applicable (Section II.D, Disclosure To Qualified And Non-Qualified Persons).

7. If the Consumer Advocate challenges the claim of confidentiality for all or any of the information, the Utility shall bear the burden of proof in supporting its claim that the information is confidential. The Commission shall determine whether the information shall continue to be designated as confidential pursuant to the terms of this Protective Order. Any challenge to a claim that certain information is confidential shall be made in accordance with paragraph 26 below. Any challenge

to a claim of confidentiality asserted by the commission will be made upon its own motion.

8. Confidential information provided to the Commission or the Consumer Advocate, orally, electronically, or in any form other than written form, shall be protected as fully as confidential information provided in written form.

9. All information claimed to be confidential information shall be subject to the terms of this Protective Order, and it shall be treated as confidential information by all qualified persons (as defined by this Protective Order). Unless a different treatment is warranted, any notes, summaries, abstracts, or analyses that are prepared by counsel, experts, or other qualified persons, and that reflect the underlying confidential information, shall also be subject to the terms of this Protective Order.

10. Information that has been designated as confidential information pursuant to the terms of this Protective Order shall conspicuously display on each page, or communicate as otherwise appropriate, the following legend:

CONFIDENTIAL SUBJECT TO PROTECTIVE ORDER

Whenever only a portion of the information is deemed to contain confidential information, the claim of confidentiality, to the extent reasonably practicable, shall be limited to only such

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portion. However, if such limitation is not reasonably practicable, the information in total may be designated as confidential information.

11. With respect to any confidential information that is not under the control of the Utility, other persons shall, to the extent requested by the Utility, cooperate to ensure that all copies of such confidential information bear the legend required in paragraph 10 above.

12. The Utility may request that the Commission designate as confidential any information previously produced but not designated as confidential, provided that it, in the manner provided in paragraph 5 above, specifies the subject-matter of such confidential information, the basis for the claim of confidentiality, and the cognizable harm from any misuse or unpermitted disclosure of the information. In addition, the Utility shall substitute the previously produced but not designated as confidential material with the identical material under designation as required in Paragraph 10 above.

D.

Disclosure To Qualified And Non-Qualified Persons

13. Except as provided in paragraph 15 below, confidential information shall not be made available or disclosed

to any person who is not a "qualified person" as defined in paragraph 14 below.

14. "Qualified person," as used in this Protective Order, means any one of the following:

- (a) The author, addressee, or originator of the confidential information, i.e., the Utility, and its staff, its counsel, any outside counsel it has retained in this non-docketed matter (including any persons employed by such counsel), and any consultants it has retained in this non-docketed matter (including any persons employed by such consultants);
- (b) The Commission, its staff, its counsel, any outside counsel it has retained in this non-docketed matter (including any persons employed by such counsel), and any consultants it has retained in this non-docketed matter (including any persons employed by such consultants);
- (c) The Consumer Advocate, its staff, its counsel, any outside counsel it has retained in this non-docketed matter (including any persons employed by such counsel), and any consultants it has

retained in this non-docketed matter (including any persons employed by such consultants);

- (d) Any other person approved by the Utility; and
- (e) Subject to the terms of this Protective Order, and to the extent allowed by the Commission, any other person designated as a qualified person by order of the Commission.

qualified person wishes to 15. When а disclose confidential information to a non-qualified person, the qualified person must request permission from the Utility. The request shall: (a) identify the non-qualified person to whom disclosure is desired; (b) disclose any past, present, or anticipated affiliation between the qualified person and the non-qualified person; (c) specify the exact information to be disclosed; and (d) state the reasons for disclosure. If permission is granted by the Utility, disclosure of the confidential information shall be limited strictly to confidential information covered by the permission granted and shall be made to such non-qualified person same manner in the as provided for qualified persons in paragraph 16 below.⁶

⁶The requirements set forth in paragraph 16 shall not apply to: (a) the Commission, its staff, its counsel, any outside counsel it has retained in this non-docketed matter (including any persons employed by such counsel), and any consultants it has retained in this non-docketed matter (including any persons employed by such

Ε.

Procedure For Obtaining Access

16. Prior to disclosing confidential information to a persons identified qualified person (other than the in paragraphs 14(b) and 14(c) herein, i.e., the Commission and the Consumer Advocate), if any, the qualified person shall read a copy of this Protective Order, complete copy of the а "Protective Agreement" attached as Exhibit А to this Protective Order, sign the completed copy and of the Protective Agreement. A copy of the executed Protective Agreement shall be filed with the Commission and the served on Consumer Advocate and the Utility.

F.

Use Of Confidential Information

17. Any confidential information obtained under this Protective Order shall be used solely in connection with this non-docketed matter and any related administrative and judicial proceedings (at which time the information shall continue to be

consultants); or (b) the Consumer Advocate, its staff, its counsel, any outside counsel it has retained in this non-docketed matter (including any persons employed by such counsel), and any consultants it has retained in this non-docketed matter (including any persons employed by such consultants).

treated as confidential), and shall not be used for any other purpose, including business, governmental or commercial purposes, or in any other administrative or judicial proceeding, except as provided in paragraphs 18 and 19, and except as may be directed by: (a) an order of any court, agency, or other entity having jurisdiction; (b) an order of the Commission; or (c) the UIPA, including any ruling of the Office of Information Practices.

Notwithstanding paragraph 18. 17 above, any confidential information obtained under this Protective Order may be used by the Commission, its staff, its counsel, any outside counsel it has retained in this non-docketed matter (including any persons employed by such counsel), and any consultants it has retained in this non-docketed matter (including any persons employed by such consultants), in any proceeding pending before the commission involving the Consumer Advocate or the Utility, or where the intended use of such confidential information is for the purpose of assisting the Commission in fulfilling its statutory duties and responsibilities. The confidential information shall continue to be treated as confidential until the protection conferred by this Protective Order (or any other applicable Protective Order) is terminated by the Utility, or by further order of the Commission.

19. Any confidential information obtained under this Protective Order may be used by the Consumer Advocate, its staff, its counsel, any outside counsel it has retained in this non-docketed matter (including any persons employed by such counsel), and any consultants it has retained in this non-docketed matter (including any persons employed by such consultants), in any proceeding pending before the Commission involving the Utility, or where the intended use of such confidential information is for the purpose of assisting the Consumer Advocate in fulfilling its statutory duties and responsibilities. The confidential information shall continue to be treated as confidential until the protection conferred by this Protective Order (or any other applicable Protective Order) is terminated by the Utility, or by further order of the Commission.

20. Unless otherwise ordered by the Commission, with respect to any written testimony, exhibits, or pleadings that contain or reflect the confidential information, only that part of the written testimony, exhibits, or pleadings containing or reflecting such information shall be treated as confidential, and the part of a hearing, if any, at which such confidential information is discussed shall be held in camera or under other conditions imposed by the Commission to prevent unnecessary public disclosure of such confidential information. A copy of any such

written testimony, exhibits, or pleadings, with any such confidential information deleted therefrom, shall be included in the public record, and shall contain the following designation in the upper left-hand corner of the page or conspicuously placed as otherwise appropriate:

> Confidential Information Deleted Pursuant To Protective Order No.

> > G.

Retention Of Confidential Information

21. Confidential information shall be retained in a locked cabinet dedicated to the storage of confidential information, or otherwise secured to ensure that access to and disclosure of the confidential information is limited to a qualified person.

22. Confidential information that is provided to or filed with the Commission, its staff, its counsel, any outside counsel it has retained in this non-docketed matter (including any persons employed by such counsel), and any consultants it has retained in this non-docketed matter (including any persons employed by such consultants) shall be separately bound and placed in a sealed envelope or other appropriate sealed container on which the following legend shall be conspicuously displayed:

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THIS ENVELOPE IS SEALED PURSUANT то PROTECTIVE ORDER NO. AND CONTAINS DOCUMENTS WITH CONFIDENTIAL INFORMATION. IT IS NOT TO BE OPENED OR THE CONTENTS OF THIS ENVELOPE DISPLAYED OR REVEALED EXCEPT то QUALIFIED PERSONS AUTHORIZED TO INSPECT THE ENCLOSED DOCUMENTS.

23. Confidential information shall not be reproduced or duplicated, except to make working copies and copies to be filed with the Commission under seal. If a document contains information so sensitive that it should not be copied by anyone, it shall bear the following legend: "Copying Prohibited."

24. If a court, administrative agency, or other entity having jurisdiction requests, subpoenas, or orders production of confidential information that has been obtained under this Protective Order, the Utility shall immediately be notified of the request, subpoena, or order. In addition, both the Commission and the Consumer Advocate shall be immediately notified of the request, subpoena, or order.

Η.

Duration Of Confidentiality

25. The confidentiality of the information produced pursuant to this Protective Order shall be preserved until termination pursuant to an appropriate stipulation or by further order of the Commission.

Appeal To The Commission

I.

26. Tf the Consumer Advocate disagrees with the designation of information as confidential, the Utility shall good faith attempt to resolve the first make а dispute an If the dispute cannot be resolved, on informal basis. the Consumer Advocate shall file a motion to compel disclosure or other appropriate motion with the Commission. The Utility shall bear the burden of proof in supporting its claim, and the Commission shall determine whether the information shall continue to be designated as confidential under this Protective Order. The Commission may, on its own motion, require the Utility to support its claim. Pending disposition of any such motion, the information in question shall be treated as confidential information and shall not be disclosed except as permitted by this Protective Order.

J.

Non-Waiver Of Objections And Rights

27. The Consumer Advocate and the Utility retain the right to contest any assertion or finding of confidentiality or of non-confidentiality. Nothing in this Protective Order shall

prevent the Consumer Advocate or the Utility from objecting to requests for production of information or other discovery request.

28. The Consumer Advocate and the Utility have the right to question, challenge, and object to the admissibility of confidential information on the grounds of relevancy or materiality.

Κ.

Modification Of The Protective Order

29. The Commission may modify this Protective Order on the motion of the Consumer Advocate or the Utility, or on its own motion, upon reasonable notice and an opportunity to respond to such motion. The Commission may also modify this Protective Order upon receipt and approval of a written stipulation filed by the Consumer Advocate and the Utility.

L.

Disposal Of Confidential Information

30. Except as provided in paragraphs 31 and 32 below, within ninety (90) days after the conclusion of this non-docketed matter, persons in possession of confidential information shall, at the option of the Utility, return or destroy all such materials and all copies, notes, tapes, papers, or other medium containing, summarizing, excerpting, or otherwise embodying any confidential information. If the Utility requests destruction, the person destroying the information shall certify its destruction to the producing person, indicating the name of the person destroying the documents, the method of destruction, and the identity of the specific documents destroyed.

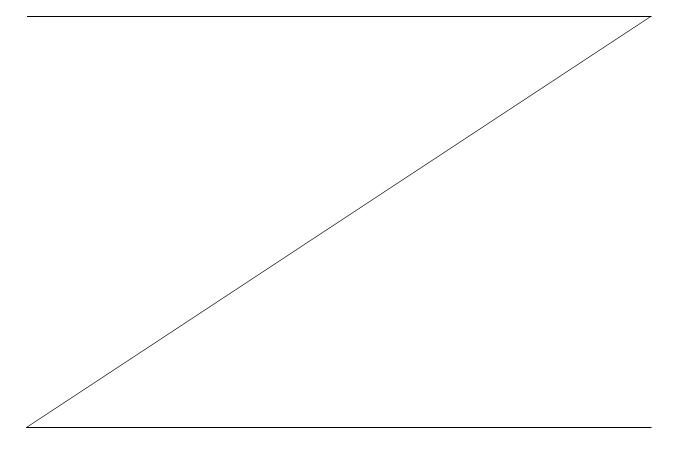
31. Counsel and representatives of record for the Consumer Advocate and the Utility shall be entitled to retain memoranda, pleadings, exhibits of record, written testimony, and transcripts embodying information derived from or incorporating confidential information to the extent reasonably necessary to preserve files associated with this non-docketed matter. The files shall not be disclosed to any other person.

32. Confidential information produced in this non-docketed matter shall remain in the possession of the Commission and the Consumer Advocate for the period required by applicable statutes, rules, and administrative directives, or as designated by the Commission, whichever is longer.

Μ.

Sanctions

33. Any person violating this Protective Order shall be subject to such sanctions as are consistent with applicable law and other authority.



III.

ORDERS

THE COMMISSION ORDERS that the Terms set forth in Section II of this Protective Order shall govern the classification, acquisition, and use of trade secrets, and other confidential information produced in this non-docketed matter and filed pursuant to Order No. 37125.

DONE at Honolulu, Hawaii _____MAY 15, 2020

PUBLIC UTILITIES COMMISSION OF THE STATE OF HAWAII

Griffin Chair By Jennifer Μ. ssioner Bv Leodoloff Commissioner R. Asunc Jr.,

APPROVED AS TO FORM:

Mark Kaetsu Commission Counsel

Non-Docketed Protective Order.ljk

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EXHIBIT A

BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF HAWAII

PROTECTIVE AGREEMENT

1. I, _____, have been presented with a
copy of Protective Order No. _____ issued by the Hawaii Public
Utilities Commission on the _____ day of _____, 2020
("Protective Order").

2. I am employed, retained or assisting _______ and have requested review of the confidential information covered by the Protective Order.

3. I understand the confidential information covered by the Protective Order is to be used solely to assist ________ and that unless otherwise permitted by the Protective Order, I am to make no other use of the confidential information, nor am I to disclose the confidential information to any other person.

4. I further understand that at the conclusion of my assistance to _______, I shall account for each copy, extract, note and summary of, or other document containing any part of such confidential information to the party claiming confidentiality and I shall abide by the provisions in paragraph 30 of the Protective Order, unless otherwise permitted by paragraph 31 of the Protective Order.

5. I hereby certify that I have read the above-mentioned Protective Order and agree to abide by its terms and conditions.

DATED	at:		_,	, this,						
		(City)	_	(State)			(Date)			
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				Telepho	ne Num	ber				

Pursuant to Order No. 37043, the foregoing order was served on the date of filing by electronic mail addressed to the following parties:

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