

DAVID Y. IGE
GOVERNOR

JOSH B. GREEN
LT. GOVERNOR



STATE OF HAWAII
PUBLIC UTILITIES COMMISSION
465 S. KING STREET, #103
HONOLULU, HAWAII 96813

JAMES P. GRIFFIN
CHAIR

JENNIFER M. POTTER
COMMISSIONER

LEODOLOFF R. ASUNCION, JR.
COMMISSIONER

Telephone: (808) 586-2020
Facsimile: (808) 586-2066

Website: puc.hawaii.gov
E-mail: puc@hawaii.gov

August 24, 2020

Dear Young Brothers Working Group Participants:

Thank you again for your participation in our first Water Carriers Working Group meeting on July 31, 2020.

Please save the date for the next Working Group meeting:

Thursday, September 17, 2020

1:30 – 3:30 p.m.

Virtual meeting via Zoom

(A Zoom meeting invitation will be emailed to participants by September 3.)

Also, in preparation for the next meeting, we ask each participant to complete the following by the due dates indicated:

- Review the Group Memory (minutes) from the first meeting prior to our next meeting on September 17. The Group Memory was sent to you via email on August 7, 2020.
- (We are currently setting up SharePoint, an online repository for our meeting materials. More information about this will be provided once it is set up.)
- Review draft Rules of Operation for the Working Group so we can make appropriate changes and then accept them on September 17.
- Submit your constituency's top three current needs and their desirable elements of an efficient and effective water carrier system **no later than Thursday, September 3 to [REDACTED]**. Remember, in your role as a representative, we hope you will be able to do some informal polling of your constituency (e.g., shippers were mentioned at the last meeting).
- As discussed at our last meeting, we will be scheduling future Working Group meetings. Indicate your preference by completing the following Doodle poll **no later than Thursday, September 3:**
- [https://doodle.com/poll/\[REDACTED\]](https://doodle.com/poll/[REDACTED])
 - o Type in your name and select your preferred meeting times (with a green checkmark). To increase our chances of finding a common time for all or most members, can you also indicate any meeting times you do not prefer but can be available for (with a yellow checkmark in parenthesis). For any times and dates that you cannot make, please leave the checkbox blank.

Young Brothers Working Group Participants
August 24, 2020
Page 2

- If you wish to update your availability, you can click on the link and click on the blue pencil next to your name to uncheck or change the color of the checkmark by clicking on the respective box.

By September 10, we will send all participants the meeting agenda and Zoom link to join the meeting. We will also include PowerPoint presentations from each of the September 17 presenters and everyone's needs/desired elements formatted so common themes are identified. All participants should review these materials before the meeting so that you can ask questions, provide feedback and be prepared for our discussions.

Please let me know if you have any questions or concerns. We look forward to another productive meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'LRA', with a stylized flourish at the end.

Leodoloff (Leo) R. Asuncion
Commissioner

LRA:sl