WATER CARRIERS WORKING GROUP

OUTLINE FOR REPORT TO THE GOVERNOR & LEGISLATURE

I. Executive Summary

II. Table of Contents [Including Figures/Tables, if used, and Appendices]

III. Introduction
   a. Background – SR 125, S.D. 1 (2020) [summarize; attach SR 125 in Appendices]
   b. WCWG members [name primary and delegated members of the WCWG]
   c. Meetings of the WCWG [Summarize meetings held by the WCWG; refer to public webpage for details, group memory, presentations, handouts, etc.]
   d. Process followed by the WCWG [speak about how meetings were held/facilitated; Force Field Analysis; etc.; include graphics in this section and/or include in Appendices]

IV. Recommendations
   a. Topic Areas [description of topic areas; also note sub-committees were formed]
      i. Cargo Services
      ii. Pier Space
      iii. Rates
      iv. Subsidies
      v. Sustainability and Profitability
   b. Summary of Recommendations from Sub-Committees [include section on process WCWG followed to arrive at recommendations being forwarded to Gov/Legislature]
   c. Near-Term Recommendations [include in this section any near-term recommendations proposed (preferably non-policy/non-statutory) and identify entities responsible/committed to implement said near-term recommendations]
   d. WCWG Recommendations being forwarded to Governor and Legislature [in accordance with SR 125, S.D. 1 (2020)]
      i. Recommendation 1
         1. Justification/Compelling Reason
         2. Mid-term or Long-Term
         3. Pros/Cons
         4. Identify any preceding steps to undertake or outstanding items to address, if any
         5. Impact to agencies/entities
         6. Costs (if any or readily estimated)
ii. Recommendation 2
   1. Justification/Compelling Reason
   2. Mid-term or Long-Term
   3. Pros/Cons
   4. Identify any preceding steps to undertake or outstanding items to address, if any
   5. Impact to agencies/entities
   6. Costs (if any or readily estimated)

iii. Recommendation 3, etc.
   1. Etc.
   2. …

V. Conclusions

VI. References [could either include any references used here (endnotes) or alternatively cite references used, if any, in respective sections above (footnotes)]

VII. Appendices
   a. SR 125, S.D. 1 (2020)
   b. Etc.
   c. …